



DR. LOUIS J. PIGNATARO MEMORIAL TRANSPORTATION ENGINEERING EDUCATION AWARD – POLICIES & PROCEDURES

Updated: 1/13/2017

GOAL

- To select a deserving Transportation Engineering Student or Faculty Member candidate for the annual award.

PROCEDURES

- The Committee Chairperson shall, no later than December 1, contact representatives of each ITE MET Section area college and university with an undergraduate and/or graduate transportation engineering and planning program requesting nominations for that year's award. The contacts can be ITE student chapter advisors, faculty members, or interested MET Section members.
- This first outreach contact shall include a copy of the award description, attached herein. It shall request nominations, comprised of a letter of recommendation and a resume of the nominee by no later than mid- January.
- Past practice has been to alternate the award each year, with a student, then a faculty member. This practice is not an absolute requirement, however.
- Upon receipt of the nominee letters and resumes, the Committee Chairperson shall prepare a summary table listing each award candidate, their school, nominator, status, experience, publications, awards & honors, and any other relevant information.
- The Committee Chairperson, by no later than the end of January, shall send this summary table, along with copies of each nominating letter and resume to each MET Section Board Member with a request to rank each nominee as their first choice for the award. This request shall indicate that the rankings shall be sent back to the Committee Chairperson in time for the February MET Section meeting, usually held in White Plains, NY.
- The February MET Section Board Meeting Agenda shall include discussion of the results of this ranking of award nominees and selection of the awardee. This discussion shall also conclude with agreement as to the meeting when the award is to be made, either March or April.
- The Committee Chairperson, following this meeting, shall notify the successful candidate and nominator of their selection and the MET Section meeting when the award will be presented. He (or she) shall also contact the nominators of the runner up candidates, advising of the successful candidate.
- The Committee Chairperson shall arrange for the award plaque and check (\$1,000.00, or as agreed to annually by the MET Section Board) to be prepared and presented to the awardee at the March or April MET Section Meeting.



**Dr. Louis J. Pignataro Memorial
Transportation Education
Award Fund**

Updated: 1/13/2017

At its January 22, 2004 meeting, the ITE Met Section Executive Board approved the establishment of an annual award to honor the memory of Dr. Louis J. Pignataro, who passed away in July 2003.

Dr. Pignataro was a giant in our Transportation Engineering profession, and many members of the Met Section, and of other sections in the US and around the world, were fortunate to have had him as their teacher, mentor, and friend. He was an inspiration to all who knew him, and will be sorely missed.

To honor his memory, an award fund has been established through voluntary contributions from ITE members, to recognize a New York MET Section area student or faculty member who has demonstrated outstanding performance in his studies or in his teaching. The awardee will have already contributed to, or shown the potential for contributing to, the Met Section and to the practice of the transportation profession (i.e., traffic engineering, transportation engineering, or transportation planning). Award candidates should either be ITE members, student members, or ITE membership applicants. In the fall of each year, ITE Student Chapter advisors, faculty members, and students of the Transportation graduate school programs in the Met Section* will be requested to submit the names of one or more deserving students or faculty members. An award committee of Met Section members will screen the candidates and select an award recipient. The award, to be presented at a Spring ITE Met Section Dinner meeting, will include a plaque with Dr. Pignataro's image and a check for \$1,000. This award will be an incentive towards participation in ITE Met Section and/or ITE District 1 activities.

For more information or to volunteer as a fund contributor, please contact:

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* NYU, City College, NJIT, Rutgers, Stevens, Cooper Union, Columbia, The College of New Jersey, or other school programs, as approved by the Awards Committee.