

MINUTES OF BOARD MEETING
Café Dolce Vita, 507 North Broadway, Jericho, NY
September 16, 2008

INSTITUTE OF TRANSPORTATION ENGINEERS
METROPOLITAN SECTION

EXECUTIVE BOARD

<i>President</i>	<i>Edward Bolden</i>
<i>Vice President</i>	<i>Gordon Meth</i>
<i>Secretary</i>	<i>Raymond DiBiase</i>
<i>Treasurer</i>	<i>William McMenamin</i>
<i>Past President</i>	<i>Armando Lepore</i>
<i>Jr. Section Director</i>	<i>Lawrence Lennon</i>
<i>Sr. Section Director</i>	<i>Joseph Orth</i>

STANDING COMMITTEE CHAIRS

<i>Awards</i>	<i>Armando Lepore</i>
<i>Career Guidance</i>	<i>Gustavo DaSilva</i>
<i>Industry</i>	<i>Rich Marsanico</i>
<i>Legislative</i>	<i>Leon Goodman</i>

LOCAL ARRANGEMENTS

<i>Local Arrangements, Northern NJ</i>	<i>Grace VanKirk</i>
<i>Local Arrangements, Southern NJ</i>	<i>Kevin Conover</i>
<i>Local Arrangements, New York</i>	<i>Wasif Mirza</i>
<i>Local Arrangements – L. I.</i>	<i>Lynn Weyant</i>
<i>Local Arrangements – Westchester</i>	<i>Michael O'Rourke / Brian Dempsey</i>

INTERNATIONAL DIRECTOR

Lynn LaMunyon

NON-STANDING COMMITTEES

<i>Membership Coordinator</i>	<i>Bob Brakman</i>
<i>New Jersey Membership</i>	<i>Haseeb Ahson</i>
<i>New York Membership</i>	<i>Albert Dawson</i>
<i>Newsletter</i>	<i>Mayer Horn</i>
<i>Nominations</i>	<i>Michael Salatti</i>
<i>Professional Development</i>	<i>Thomas Arlo</i>
<i>Public Information</i>	<i>Mayer Horn</i>
<i>Student Outreach</i>	<i>John Miller / Ben Szeto</i>
<i>Communications</i>	<i>Paul Truban</i>
<i>Technical</i>	<i>Ira Huttner</i>
<i>Web Site</i>	<i>Mark Kulewicz / Christopher McBride</i>
<i>Photographer</i>	<i>Jennifer Bates</i>

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Attendees:

Ed Bolden	Gordon Meth
Bill McMenamin	Ray DiBiase
Armando Lepore	Mike Salatti
Lynn La Munyon	Andy Saracena
Lee Goodman	Grace VanKirk
Mike O'Rourke	Gus DaSilva
Chris McBride	Paul Eng-Wong
Ken Petraglia	Kim Hazarvartian

Edward Bolden called the meeting to order at 1:45 pm.

Old Business:

October Meeting – The meeting date has been changed to October 23. There will be a Student Career Fair and Student Traffic Bowl in the afternoon. The Traffic Bowl will feature cash prizes of \$900, \$600 and \$300 for the first, second and third-place teams. Dinner will also include a Traffic Bowl competition. It was agreed that a cash bar will precede dinner. Grace Van Kirk inquired about publicity for the Career Fair. Gordon Meth stated that he is coordinating with John Miller. Ed asked for an update on this by September 22.

International Vice President Paul Eng-Wong – Paul was congratulated on winning the election.

Status of Speakers Bureau –Andy Paluri had circulated a memo outlining the participation of NJDOT personnel in the Speakers Bureau. Based on the memo, Ed commented that it appeared the focus was more on continuing education than publicity of the transportation engineering profession, and that many of the potential participants are not ITE members. Ed suggested that the purpose of the Bureau be clearly defined, that Andy's proposal be politely declined, that Speakers Bureau guidelines be developed, and that volunteers be solicited. Lee Goodman indicated that he would volunteer. Lynn LaMunyon stated that she would coordinate the Bureau if no one stepped forward to do that. Ed stated that he would give Andy the opportunity to head that effort, and that he would also speak with Pat Ott of NJDOT about the intent of the Speakers Bureau.

McTrans Training Session – Ed Bolden stated that the 2-day HCS training session will be held in early November. McTrans will charge participants, and will use the Met Section mailing list to publicize the session. The ITE Board has been given two free passes. It was decided that a drawing of business cards would be held at the October meeting to select winners of the passes, with the drawing noted on the meeting announcement.

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Update of Section By-Laws – Mike O’Rourke stated that he is working with Brian Dempsey and Rick King on the update. Many of the by-laws are more than 20 years old, so this is a tedious process. Revisions will become effective when submitted to the District. Mike will check on whether membership can vote on the revisions via e-mail (the By-Laws themselves simply state “vote”). Ed requested that a draft of the revisions be prepared by the end of the year.

January 2009 Meeting – Gordon Meth stated that John Miller will be taking over NY Local Arrangements for 2009, and will be investigating a venue in Lower Manhattan, since Midtown locations are more expensive. A significant loss was realized at Club 101 this past January, much of it due to the open bar. Ed Bolden stated that Captain’s Ketch, the usual January venue, had bumped the meeting to a smaller room at the last minute, precipitating the move to Club 101. Lynn asked that the budget be checked for a line item for “Past President” meals.

Awards – Since at least one of those present is being considered for an award, no discussion was held.

New Business:

International Chinese Transportation Professionals Association (ICTPA) – Paul Eng-Wong gave some background info on the ICTPA, which is similar to ITE. The group has five sections in the U.S., including a New England Section. ICTPA is looking to open a dialogue with ITE to create understandings and exchange information. The Annual Meeting of ICTPA will be held in the NY City area in late May 2009. Attendance will probably be around 100 people. Technical topics will include the Beijing Olympics, and the agenda will include a spouse program and technical tour. Publicity in ITE Section newsletters and the ITE Journal will be arranged. A good portion of the meeting activities will occur on Memorial Day weekend. Paul is looking for the Met Section and ICTPA to collaborate on some events. Paul will have more detailed information by the October meeting, and Ed Bolden indicated that further discussion can occur then.

Teller Committee – Armando Lepore, Andy Saracena and Jen Bates were appointed to the Teller Committee for the 2009 election ballots. Ed will note at tonight’s Business Meeting that Grace VanKirk and Paul Truban are the 2009 Treasurer candidates, and that others wishing to be considered can submit petitions with 25 signatures within 30 days.

Annual Meeting – Lynn La Munyon stated that ITE avoided a substantial penalty for not selling out its reserved room block (1200 room-nights) by agreeing to return to Anaheim in 2016. The room reservations were hindered by a substantially lower rate at the nearby Hilton Hotel. Paul Eng-Wong stated that the increase in travel costs resulted in some agencies cancelling attendance, including some speakers. Ken Petraglia stated that the District 1 Board asked him to write a constructive letter to ITE

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Headquarters regarding the meeting, since Headquarters is responsible for most of the decisions pertaining to the meeting. Kim Hazarvartian stated that meetings are scheduled years in advance, and Headquarters Board Members' terms are only three years, so members have little input into meetings held during their tenure. Also, the issue of escalating costs must be addressed. Paul stated that the cost issue should be brought to Headquarters' attention. Ken offered his personal congratulations to the Met Section for being selected as Section of the Year.

Section Incorporation – Mike Salatti stated that a NJ tax exempt certificate for the newly-incorporated Met Section has been obtained. Mike stated that a new logo should be developed; Ed Bolden indicated that he would like to see the Section conduct a member contest to select a new logo. Mike indicated that ITE Headquarters underwrote the expenses for incorporation, amounting to several thousand dollars. Mike and Ray DiBiase will draft a letter of appreciation, and direct it to Pete Frenz.

Monthly Action Calendars – Andy Saracena asked if everyone was receiving the calendars via e-mail; the consensus is yes, and that Andy should continue circulating them. The Vice President should verify that meeting dates are published in the ITE Journal. Gordon Meth and Ray DiBiase (current and future Vice Presidents) will be discussing a tentative 2009 Meeting Schedule at the October Meeting. Ed Bolden stated that he would like to see a joint meeting held with the American Planning Association.

Joint District 1/District 2 Meeting – Lynn LaMunyon stated that the final financial tally indicates that Districts 1 and 2 will each receive a refund of their \$3,500 seed money. In addition, District 1 will receive \$9,500 and District 2 will receive \$6,500. Lynn will e-mail a report to the Board for discussion at the October meeting.

Speakers Gifts – Grace Van Kirk will order more travel clocks.

Meeting Minutes – Bill McMenamain made a motion to adopt the June minutes, Armando Lepore seconded, and by a unanimous vote the minutes were approved.

Policy and Legislation – Regarding the Section's statement on NJ Assemblyman John Wisniewski's proposal for local approval of traffic control devices, Lee Goodman noted that, after review by the Board, the statement has been sent to Governor Corzine and NJ legislative leaders. A copy of the statement is on the Section website.

Lee represented the Section at the September 8 meeting of the North Jersey Transportation Planning Authority Board. Regarding the draft 2035 Transportation Plan, Lee suggested to the Board that the section on funding options should include pricing options, i.e. "congestion", "value", managed lanes, etc. As a follow-up, Lee has been invited to participate in the 2035 Plan Visioning Workshop for Newark, to be held at NJTPA on October 23.

June Luncheon Meeting - Gordon asked for feedback on the meeting at the Newark Club. Although attendance was only 53, Ed Bolden thought it was important to hold a luncheon meeting because of attendance by municipal agencies, and that Newark is a good location.

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Comments on September TransTalk Issue – On Page 13, the letter to NY Governor Paterson, requesting a veto of the bill preserving some of the property earmarked for the Long Island Intermodal Facility, was incorrectly introduced as being the position of the American Automobile Association. On Page 18, Ed Nickens should have been identified.

Life Member Certificates – Ed Bolden indicated that more certificates will be given out at tonight's Business Meeting.

The meeting concluded at 3:40 pm, following a motion to adjourn by Ray DiBiase, a second by Bill McMenamin, and a unanimous approval.

Respectfully submitted,

Raymond DiBiase