



MINUTES OF BOARD MEETING
Antonee's on Broadway, White Plains, NY
February 18, 2009

EXECUTIVE BOARD

<i>President</i>	<i>Gordon Meth</i>
<i>Vice President</i>	<i>Raymond DiBiase</i>
<i>Secretary</i>	<i>William McMenamin</i>
<i>Treasurer</i>	<i>Grace Van Kirk</i>
<i>Past President</i>	<i>Edward Bolden</i>
<i>Jr. Section Director</i>	<i>Armando Lepore</i>
<i>Sr. Section Director</i>	<i>Lawrence Lennon</i>

STANDING COMMITTEE CHAIRS

<i>Awards</i>	<i>Edward Bolden</i>
<i>Industry</i>	<i>Rich Marsanico</i>
<i>Legislative</i>	<i>Leon Goodman</i>

LOCAL ARRANGEMENTS

<i>Local Arrangements, Northern NJ</i>	<i>Jeff Smithline</i>
<i>Local Arrangements, Southern NJ</i>	<i>Kevin Conover</i>
<i>Local Arrangements, New York</i>	<i>John Miller</i>
<i>Local Arrangements – L. I.</i>	<i>Lynn Weyant</i>
<i>Local Arrangements – Westchester</i>	<i>Michael O'Rourke / Brian Dempsey</i>

INTERNATIONAL DIRECTOR

Lynn LaMunyon

NON-STANDING COMMITTEES

<i>New Jersey Membership</i>	<i>Haseeb Ahson</i>
<i>New York Membership</i>	<i>Albert Dawson</i>
<i>Newsletter & Public Information</i>	<i>Mayer Horn & Jennifer Bates</i>
<i>Professional Development</i>	<i>Thomas Arlo & Sarah Weissman</i>
<i>Student Outreach</i>	<i>Thomas Pagano & Tommy Kwong</i>
<i>Young Members</i>	<i>Adam Allen & Danielle Joyce</i>
<i>Technical Projects</i>	<i>Luigi Casinelli & Ben Szeto</i>
<i>Web Site</i>	<i>Mark Kulewicz / Christopher McBride</i>
<i>Action Calendar</i>	<i>Andy Saracena</i>



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Attendees:

Adam Allen
Lynn LaMunyon
Ray DiBiase
Gordon Meth
Bill McMenamin
Armando Lepore
Marv Gersten
Grace Van Kirk
Chris McBride
Mayer Horn

Jennifer Bates
Tom Pagano
Larry Lennon

Gordon Meth called the meeting to order at 10:15AM.

Armando Lepore called for a motion to approve the minutes from the January board meeting. Ray DiBiase seconded this, and the minutes were unanimously approved

The president had four items on the agenda to discuss:

- Follow up on NJ Bill A2731 – the letter endorsing PTOE's was drafted and signed by the majority of the board. Gordon mentioned that phone numbers would be listed for each of those signing the letter. He further discussed that there are 364 affected municipalities and that contact information was being compiled. Mayer Horn questioned where the emails would be sent from, and Gordon offered to send them out. Mayer also stated that he would publish the letter within the May Transtalk.
- Resume Posting – Gordon confirmed the Met Section has decided to post resumes on our website to assist both entry level and season professionals looking for job placement in this tough economy. Chris McBride voiced his concerns regarding outdated material bogging down the website, but Gordon stated that those posting resumes would be contacted by Student Outreach periodically to ensure that the information on the Section's sight was still applicable.
- Training Courses – Gordon stated there were over 20 attendees to the HCS training seminar given earlier in the month, and that there was a \$100 discount provided to ITE members. While the success of this course reiterated Gordon's feeling that the members wanted more courses, he was concerned that everything seemed to be focused in New Jersey. He requested that Larry Lennon contact Cooper Union to offer additional courses.



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- Polytechnic Student Chapter Meeting – Gordon mentioned that he gave a speech about careers in traffic engineering to the student chapter last week and felt it was very successful. He also stated his desire to give this speech to other chapters.

A number of additional items not appearing on the agenda were then discussed:

- The issue regarding PDH credits for the February meeting was resolved, and attendees had the potential for obtaining two credits, pending approval.
- The Met Section had sent a floral arrangement to Andy Saracena for the passing of his mother. Gordon thanked Grace Van Kirk for handling the arrangements.
- Safety vests with the new Section logo were selected as new speaker gifts.

Gordon mentioned that, according to Ed Bolden, there were still a few outstanding reports from last year, and that those that haven't submitted should do so immediately.

Armand Lepore read a thank you letter sent by Dr. Knezek regarding the award bestowed on her last month by the Section. The letter was passed around to the attendees.

Larry Lennon stated that he and Armando would be coordinating to assemble the award nomination committee. Larry suggested that anyone with suggestions contact him.

Ray DiBiase reviewed the details from the January meeting, including that there were 91 attendees in addition to 19 past presidents. There was a slight monetary loss for the evening. He went on to state that 105 people had signed up for today's meeting, much higher than anticipated. Ray then handed out revised schedules for the remainder of the year and discussed any changes that had been made regarding speakers and topics. Gordon questioned whether the Section should investigate other options in lieu of the Newark Club. Ray said he'd look into it. Mayer suggested that the Green 347 project be considered for the September meeting. Ray concluded by mentioning that the schedule had been sent to headquarters for publication. Mayer noted that the schedule of the Section meetings was in both the *ITE Journal* and *NYMTC Notes* and congratulated Ray for getting this done.

Bill McMenamain reported that the minutes from January's board meeting were sent out and approved. Bill further stated that the business meeting minutes were placed on the tables for today's attendees to review and approve.

Marv Gersten then discussed this year's Pignitaro Award and the two candidates. He stated that both were very compelling but a front-runner had emerged. Marv questioned the status of the award's bank account and Grace Van Kirk confirmed the amount. Larry



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Lennon suggested raising the amount of the award from \$500 to \$750. This motion was seconded by Armando Lepore and unanimously approved.

Gordon Meth then went around the room to hear reports from those committee chairs present. The following represents what was discussed:

- Arrangements – not present
- Web Site – Chris McBride stated AAA is currently using a new program for its website. He would investigate to determine if it would be a good fit the Section's outdated software.
- Newsletter – Mayer Horn thanked Jennifer Bates for her efforts in reformatting Transtalk. He told those in attendance that the previous issue had been distributed to the district officers and other sections. He also stated that the next edition would be released in May, and that the deadline for content is April 1st.
- Legislative – not present
- Professional Development – not present
- Industry – not present, but Ray DiBiase mentioned that the boat cruise that was under consideration for Industry Day was not going to happen.
- Student Outreach – Tom Pagano discussed that there was a good turnout at the Polytechnic student chapter meeting and that the plan was to have Gordon give the same speech to the other student chapters. Gordon further suggested that the speaker's bureau be utilized for future meetings. Marv Gersten advised that the Pignitaro award, and the new prize, be mentioned at all student chapter meetings to increase participation.
- Young Members – Adam Allen discussed the "after party" at January's meeting was successful, with about 20 young members attending. Adam spoke about the results from the survey but stated that according to headquarters, there are 220 young members, and that an on-line email survey would be used to reach out to all these individuals. Lastly, Adam stated that the next event was being planned for late March or early April.
- Membership – not present.
- Technical Projects – not present, but Gordon Meth said that a brainstorming session was being planned.
- Action Calendar – not present.

Lynn LaMunyon discussed a recent conference call held by the international board. She discussed the backlash from canceling the student reception at the TRB meeting. Lynn stated that she wrote a memo on behalf of the District 1 board and advised that any concerns anyone wanted passed on the headquarters should be emailed to her.



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Gordon Meth concluded the meeting at 11:30AM. There was a motion by Bill McMenamin to adjourn the meeting, seconded by Ray DiBiase, and the meeting was adjourned.

These minutes constitute my understanding of the discussions and conclusions reached.

Respectfully submitted,

Bill McMenamin, P.E.
ITE Secretary, 2009