

MINUTES OF BOARD MEETING

**Bloustein School, Rutgers University, 33 Livingston Avenue, New Brunswick, NJ
February 20, 2008**

**INSTITUTE OF TRANSPORTATION ENGINEERS
METROPOLITAN SECTION**

EXECUTIVE BOARD

<i>President</i>	<i>Edward Bolden</i>
<i>Vice President</i>	<i>Gordon Meth</i>
<i>Secretary</i>	<i>Raymond DiBiase</i>
<i>Treasurer</i>	<i>William McMenamin</i>
<i>Past President</i>	<i>Armando Lepore</i>
<i>Jr. Section Director</i>	<i>Lawrence Lennon</i>
<i>Sr. Section Director</i>	<i>Joseph Orth</i>

STANDING COMMITTEE CHAIRS

<i>Awards</i>	<i>Armando Lepore</i>
<i>Career Guidance</i>	<i>Gustavo DaSilva</i>
<i>Industry</i>	<i>Rich Marsanico</i>
<i>Legislative</i>	<i>Leon Goodman</i>

LOCAL ARRANGEMENTS

<i>Local Arrangements, Northern NJ</i>	<i>Grace Borden</i>
<i>Local Arrangements, Southern NJ</i>	<i>Kevin Conover</i>
<i>Local Arrangements, New York</i>	<i>Wasif Mirza</i>
<i>Local Arrangements – L. I.</i>	<i>Lynn Weyant</i>
<i>Local Arrangements – Westchester</i>	<i>Michael O'Rourke / Brian Dempsey</i>

INTERNATIONAL DIRECTOR

Lynn LaMunyon

NON-STANDING COMMITTEES

<i>Membership Coordinator</i>	<i>Bob Brakman</i>
<i>New Jersey Membership</i>	<i>Haseeb Ahson</i>
<i>New York Membership</i>	<i>Albert Dawson</i>
<i>Newsletter</i>	<i>Mayer Horn</i>
<i>Nominations</i>	<i>Michael Salatti</i>
<i>Professional Development</i>	<i>Thomas Arlo</i>
<i>Public Information</i>	<i>Mayer Horn</i>
<i>Student Outreach</i>	<i>John Miller / Ben Szeto</i>
<i>Communications</i>	<i>Paul Truban</i>
<i>Technical</i>	<i>Ira Huttner</i>
<i>Web Site</i>	<i>Mark Kulewicz / Christopher McBride</i>
<i>Photographer</i>	<i>Jennifer Bates</i>

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Attendees:

Ed Bolden	Gordon Meth
Ray DiBiase	Bill McMenamin
Armando Lepore	Joe Orth
Mike Salatti	Lynn La Munyon
Grace Borden	Andy Saracena
Bob Brakman	Ben Szeto
Lee Goodman	Yogesh Patel
John Birondt	

Edward Bolden called the meeting to order at 4:10 pm.

Old Business:

Reports from Membership Committee heads--Armando Lepore has all the reports he needs in order to prepare the Annual Report. He will submit the information for the Section Award to the District by March 1.

Tax Filing Status Update--Mike Salatti provided an update, along with a list of steps required to incorporate and obtain Federal tax-exempt status, based on his discussion with ITE Headquarters. A separate corporate Board, which will likely have the same members as the Met Section Board, will need to be established. It was pointed out that a specific address is needed in the State in which the organization incorporates. A question was further raised regarding handling of the day to day business of the corporation such as important mail. After a discussion, on a motion made by Gordon Meth, seconded by Bill McMenamin, and unanimously approved, that Mike Salatti be named Administrator, with incorporation to be in New Jersey. Mike's New Jersey business address will be used as the corporate mailing address. Mike also indicated that tax-exempt status for donations to the Pignataro scholarship fund will be written into the incorporation documents. Mike stated that tax-exempt certificates for both States will be obtained after the Federal status is achieved, and that he thinks the process will be complete by the end of 2008.

Due to access problems with Citibank, including hours at our main branch, it was decided to investigate using a different bank, one with branches in New Jersey, New York City, Long Island and Westchester. Bill McMenamin will look into this.

Webinar status – Gordon Meth is targeting May 15 for the first webinar, with the topic of traffic signal audits. It was noted that TransTalk could be published a bit earlier if necessary to publicize the webinar. Gordon has lined up sites in New Jersey (Armando Lepore offered Port Authority in Newark) and Long Island, and is working on Manhattan, Westchester and another site in New Jersey. Gordon is handling the arrangements in order to make it easier on the Local Arrangements coordinators.

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New Business:

NYU Wagner Rudin Center Director Allison L. C. de CERREÑO--Ed Bolden indicated that she would not be attending tonight's Business Meeting due to the poor weather forecast, but that she will attend the March meeting. Lee Goodman will be the Section liaison with the Rudin Center.

Club 101 – Ed Bolden requested feedback on this new venue for January's meeting. The consensus was that the venue was very good, but the charges were pricey. Bill McMenamin stated that whereas last year's meeting broke even, use of the new venue contributed to a significant loss this year. It was stated that due to higher expenses of Manhattan meetings that it would be a good idea to do some "comparison shopping" for a venue in 2009.

Monetization of public assets – Lee Goodman asked for a consensus on a Met Section position for Governor Corzine's proposal to create a Public Benefit Corporation to monetize highway assets of the NJ Turnpike and Garden State Parkway, to pay off \$16 billion in debt and fund future capital improvements. Lee proposed a letter be sent to the newspapers expressing Section's desire to see revenue raised from transportation be used strictly for transportation. While the Section is in favor of that sentiment, it was pointed out that the Governor's proposal is a political hot potato and any statement issued by ITE might be misconstrued. Although most of those present seemed to feel that no position will be taken, there was some support for a statement indicating that all toll proceeds should be used for transportation purposes. Ed Bolden stated that the Governor is scheduled to make a decision on the proposal by June, until then, no position will be taken by the Board.

Transportation Achievement Award – A suggestion was made to nominate the NY City Congestion Pricing proposal for this ITE national award; however, it was decided that with the plan in flux, the timing was not good.

March meeting and Executive Round Table - Gordon Meth indicated that since Koenig's is unavailable on March 19, the meeting has been set for March 18. The meeting will feature an Executive Round Table. It was decided to hold the Round Table in the evening; Gordon is working on an afternoon session which will qualify for pdh credits.

New Member Contact- Bob Brakman requested a listing of new members (2 years or less); Andy Saracena will follow up. It was agreed that a proposed postcard for prospective members will be made available at meetings.

Distribution of Met Section Minutes to New England Section--Ed Bolden indicated that the five chapters in the New England Section exchange meeting minutes, and stated that he would like to share the Board meeting minutes with the NE Section, if they can be produced in a timely fashion. Armando Lepore and Joe Orth stated that this should be done only after the minutes have been approved.

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Student Chapter Awards – John Miller and Ben Szeto will follow up with the Chapters. Mike Salatti will check on the deadline. Ben stated that a table will be set up again this year near the end of March for the Engineering Expo.

Paul Eng-Wong – Ray DiBiase suggested that Paul’s bio be placed on the Met Section website.

ITE Journal – Andy Saracena stated that the ITE Journal should be provided with our meeting dates for its calendar. Ed Bolden will ask Gordon Meth to follow up.

The meeting concluded at 5:35 pm.

Respectfully submitted,

Raymond DiBiase