

**MINUTES OF BOARD MEETING**

**Hilton Garden Inn, 800 Route 130 South, Hamilton, Mercer County, NJ  
April 17, 2008**

**INSTITUTE OF TRANSPORTATION ENGINEERS  
METROPOLITAN SECTION**

**EXECUTIVE BOARD**

<i>President</i>	<i>Edward Bolden</i>
<i>Vice President</i>	<i>Gordon Meth</i>
<i>Secretary</i>	<i>Raymond DiBiase</i>
<i>Treasurer</i>	<i>William McMenamin</i>
<i>Past President</i>	<i>Armando Lepore</i>
<i>Jr. Section Director</i>	<i>Lawrence Lennon</i>
<i>Sr. Section Director</i>	<i>Joseph Orth</i>

**STANDING COMMITTEE CHAIRS**

<i>Awards</i>	<i>Armando Lepore</i>
<i>Career Guidance</i>	<i>Gustavo DaSilva</i>
<i>Industry</i>	<i>Rich Marsanico</i>
<i>Legislative</i>	<i>Leon Goodman</i>

**LOCAL ARRANGEMENTS**

<i>Local Arrangements, Northern NJ</i>	<i>Grace Borden</i>
<i>Local Arrangements, Southern NJ</i>	<i>Kevin Conover</i>
<i>Local Arrangements, New York</i>	<i>Wasif Mirza</i>
<i>Local Arrangements – L. I.</i>	<i>Lynn Weyant</i>
<i>Local Arrangements – Westchester</i>	<i>Michael O'Rourke / Brian Dempsey</i>

**INTERNATIONAL DIRECTOR**

*Lynn LaMunyon*

**NON-STANDING COMMITTEES**

<i>Membership Coordinator</i>	<i>Bob Brakman</i>
<i>New Jersey Membership</i>	<i>Haseeb Ahson</i>
<i>New York Membership</i>	<i>Albert Dawson</i>
<i>Newsletter</i>	<i>Mayer Horn</i>
<i>Nominations</i>	<i>Michael Salatti</i>
<i>Professional Development</i>	<i>Thomas Arlo</i>
<i>Public Information</i>	<i>Mayer Horn</i>
<i>Student Outreach</i>	<i>John Miller / Ben Szeto</i>
<i>Communications</i>	<i>Paul Truban</i>
<i>Technical</i>	<i>Ira Huttner</i>
<i>Web Site</i>	<i>Mark Kulewicz / Christopher McBride</i>
<i>Photographer</i>	<i>Jennifer Bates</i>

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Attendees:

Ed Bolden  
Ray DiBiase  
Lynn La Munyon  
Andy Paluri  
Kevin Conover  
Adam Allen

Gordon Meth  
Armando Lepore  
Joe Orth  
Lee Goodman  
Paul Eng-Wong

Edward Bolden called the meeting to order at 2:27 pm.

**Old Business:**

**NYU Wagner Rudin Center**—Dr. Hyeon-Shic Shin was present, representing Director Allison L. C. de CERREÑO. Dr. Shin gave a brief history of the center, whose mission is to foster discussion of urban transportation issues. The center conducts research, provides education and training, and holds conferences for professionals, academicians and government officials. Participants include NYCDOT, NYMTC and the Port Authority. The center is holding a May 1 breakfast meeting and a June 4 symposium (co-sponsored by NYMTC) on Transportation Financing. The center is currently conducting transportation research projects in association with Rutgers, RPI and SUNY Buffalo, and will be adding Polytechnic University in the near future. In response to a question from Ed Bolden regarding the center's relationship with transportation research centers at Rutgers and CUNY, Dr. Shin indicated that the Rudin Center is a member of the Region 2 Urban Transportation Research Center, one of ten in the country, based at CUNY. Dr. Shin stated that NYU Students are assisting in Rudin Center research projects in urban planning and infrastructure. Lee Goodman stated that the Met Section did not seem to fall into the category for Rudin Center sponsorship, since the Section is not a consultant or an agency. Dr. Shin stated that he was not very knowledgeable on this topic, but he indicated that the center has worked with the American Planning Association, has co-sponsored events with the American Institute of Architects, and is looking into offering PDH credits for its programs. The Center is holding a June program for AICP credit. Ray DiBiase stated that if the center is an IACET member, it could issue its own New York State PE credits, provided that its presentations meet NY State technical requirements. He will send NY State requirements to Dr. Shin. Ed Bolden indicated concern about the cost of the various sponsorship levels, and asked that Dr. Shin forward information on that topic. After Dr. Shin left the meeting, the consensus was that becoming a sponsor would not be in the best interests of the Met Section.

**Status of Speakers Bureau** –Andy Paluri indicated that he has e-mailed info on how to develop the bureau. He is trying to compile a list of speakers and topics, and may ask Chris McBride to send out an e-mail for volunteers. Pat Ott of NJDOT Highway Traffic Safety will be getting back to Andy regarding that agency's participation. Ed Bolden

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indicated that he will reach out for volunteers in the areas of transit, including BRT, and signal operations.

**Webinar Status** – Gordon Meth indicated that the five sites for the May 15 webinar on traffic signal audits will be PB Americas in Midtown; the NJ Turnpike Authority in Newark; GPI in Babylon, NY; the Rutgers CAIT center in New Brunswick; and HDR in Westchester County. An e-mail announcement and TransTalk advertisement will follow. Gordon will officially request the sites and will monitor registrants. Sign-up will be limited to members until the close-of-business on May 9, to help ensure that they have site seating priority.

**Joint District 1/District 2 Meeting** – Adam Allen distributed the draft program, which is in the process of being mailed. Printing ran under budget. Copies will be distributed at this evening's meeting. A total of 100 rooms have been blocked out at the Atlantic City Hilton Hotel. Details on the District 1 Reception are still being worked out. Bill McMenamin will issue a check for \$1,500 to Mike Salatti for meeting expenses. Mike O'Rourke is heading the sponsorship sign-up; some companies have not yet responded.

### **New Business:**

**Free Meetings for Retirees** – Ed Bolden opened a discussion on this topic. Lynn LaMunyon stated that this would amount to a significant sum of money. Andy Paluri stated that the retiree should be someone who has contributed his efforts to ITE. Ed proposed that retirees be subsidized at the same level as government employees, that the retiree's status be reviewed yearly, and that the Treasurer can revisit the status at any time. With the additional requirement that retirees officially notify the Board that they are retired, a motion on this matter by Armando Lepore, seconded by Ray DiBiase, was approved by a 4-0 vote.

**Trans Action PDHs** – TransAction has partnered with AICP to offer continuing education PDHs, and is looking to make a similar arrangement with the Met Section. Ed Bolden has been speaking with Frank Reilly about this topic. Since the Met Section offers its own programs for PDH credit, the consensus was not to proceed with this.

**NJ Assemblyman John Wisniewski's Proposal for Local Approval of Traffic Signals** – Lynn LaMunyon indicated that the three-step review of all NJ traffic signal installations was cut to two, which now occur for the determination of signal warrants and following construction. The Assemblyman's proposal would remove DOT from the review process and transfer it to the appropriate jurisdictional agency (Town or County), which would assume any potential liability associated with the approval of new signal installations. Lee Goodman indicated that in the majority of States, the State DOT does not approve all installations. It was agreed that Lee would review the draft proposal, coordinating with Lynn and Gordon Meth, and report back to the Board at the June meeting.

**E-mailing for Paul Eng-Wong** – E-mails of support for Paul in his campaign for International Vice-President will be sent to the membership in the May-July timeframe.

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There is a limit of 750 e-mails per mailing. Since the opposing candidate's District is larger than District 1, the e-mails will include the phrase "every vote counts." Ed Bolden will draft an e-mail for review by the Board and Paul.

Paul was present and gave an account of his recent nine-day road trip to the Technical Conference in Florida, as well as Tulsa OK and Charleston SC. It was both an educational trip, in terms of meetings with the ITE Board, Executive Committee and Strategic Planning Facilitator, as well as an opportunity for him to present his vision for his role as International Vice-President to ITE members.

**June Meeting** – This will be a luncheon meeting at the Newark Club on June 19. Joe North of NJ Transit and Mary K. Murphy of the NJ Turnpike Authority will be the speakers.

**Awards** – Armando Lepore asked for suggestions for the annual awards.

**Meeting Minutes** – Armando Lepore made a motion to adopt the March minutes, Joe Orth seconded, and by a 4-0 vote the minutes were approved.

The meeting concluded at 4:15 pm, following a motion to adjourn by Ray DiBiase, a second by Armando Lepore, and a 4-0 approval.

Respectfully submitted,

Raymond DiBiase